

**EASTERN KENTUCKY  
UNIVERSITY  
PURCHASES & STORES**

**NOTICE OF AMENDMENT OF PERSONAL SERVICE  
CONTRACT**

Personal Service Contract Number _____
Amendment No. _____
Account No. _____
Net Increase _____
Net Decrease _____

Name and Address of Individual of Firm:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Confirming the verbal agreement made between you and Eastern Kentucky University  
Contract No. \_\_\_\_\_ dated \_\_\_\_\_,  
is being amended as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All other terms and conditions of the contract except as modified above are hereby ratified and confirmed. The period within the current fiscal year in which services are to be performed under this amendment is from \_\_\_\_\_ to \_\_\_\_\_.

Please signify your acceptance of the above amendment to Contract No. \_\_\_\_\_  
by signing in the space provided below.

FIRST PARTY:

BY: \_\_\_\_\_

**Director, Purchases & Stores**

\_\_\_\_\_  
Date

**EASTERN KENTUCKY UNIVERSITY**

Agency

SECOND PARTY:

BY: \_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_