EKU Office of the Registrar

SSB 239 (859) 622-2320

AUDIT, PASS/FAIL Grade Mode Change

Not all courses are approved to be taken as Audit or Pass/Fail. If you are not sure whether a course has been approved, please call the Registrar's Office.

Term:_____ Year: 20____

Student Name: _____

Last First M.I.

Phone #: _____

Student ID#.:_____-_____-_____ Major: _____

[Please use pen; initial any corrections]

CHANGE TO *AUDIT* GRADE MODE

This change requires signatures of Instructor and Dean of College.

CRN (5 digit section no.)	Course Prefix	Course No.	Credit Hrs.

Instructor: **Print Name**	*Instructor's* ***Signature***
Dean of College : **Print Name**	*Dean of College (student's major):* ***Signature***

Audit: I understand that any course taken as AUDIT will not count as progress toward any EKU degree, and I will be charged fees for the audited course. I take responsibility for the decision to change the above course to AUDIT grade mode.

CHANGE TO *PASS/FAIL* GRADE MODE

Only signature of student is required.

CRN (5 digit section no.)	Course Prefix	Course No.	Credit Hrs.

Pass/Fail: I certify that I have earned 30 or more hrs. and have a minimum GPA or 2.0. Further, I understand that any course taken as Pass/Fail will not count as a General Education course, or toward my major or minor, and must be exclusively in the category of Free Electives. I understand that hrs. failed, "F" grade, will be used in my GPA calculation but tha a "P" will not. I take full responsibility for the decision to change the above course to Pass/Fail grade mode.

Student Signature:_____ Date:_____